

BHAKTA KAVI NARSINH MEHTA UNIVERSITY - JUNAGADH

FACULTY OF ARTS BSW SEMESTER V

No	Name of Course	Semester	Foundation / Core / Ele.-1 / Ele.-2 / Inter Dis. / Practical / Project	Course Title	Paper No.	C	IM	EM	Prac. / Viva Marks	TM	Exam Duration	Unic Code
1	BSW	V	Core	Communication Skills-1	27	4	30	70		100	2:30 Hours	
2	BSW	V	Core	Human Resources Management	28	4	30	70		100	2:30 Hours	
3	BSW	V	Core	Rural Development	29	4	30	70		100	2:30 Hours	
4	BSW	V	Core	Indian Economic Problems	30	4	30	70		100	2:30 Hours	
5	BSW	V	Elective – 1	Correctional Social Work	31	4	30	70		100	2:30 Hours	
	BSW	V	Elective 1	Social Movement and Social Development	32	4	30	70		100	2:30 Hours	
6	BSW	V	Practical	Field Work Urban Based (at Go, NGO, Co.-Op. Institute & Industry) Report Writing – 30 Marks viva-voce-70 marks	33	6			100	100		

FACULTY OF ARTS			
Syllabus			
Subject :	Bachelor of Social Work		
Course (Paper) No.	27	Name:	Communication Skill-1
Course (Paper) Unique Code	Core	1601550101051900	
External Exam Time Duration	02:30 Hours		

Name of Program	Semester	Course Group	Credit	Internal Mark	External Mark	Practical Viva mark	Total marks
		Foundation/ Core/ Elective-1/ Elective-2/ Practical/ Project					
Bachelor of Social Work	05	Core	4	30	70	-	100

Course Objective:

- To strengthen the written and spoken English proficiency of the students.
- To encourage learners in working with variety of groups by improving communication skills.

Course Contents:

UNIT	UNIT TITLE	DESCRIPTION	TEACHING METHOD	WEIGHTAGE OF PAPER
1	Teaching Points	➤ Text: Wise & Otherwise: A Salute to Life by Sudha Murthy east and west publication. ➤ In sahyadri hills, A lesson in humanity, ➤ Death without grief, ➤ When the mop count did not tally, ➤ In India, the worst of both worlds, ➤ Living through change	Lecture and group discussion	20%

2	Teaching Points	➤ The following teaching items pertaining to Business English will also have to be ➤ dealt with in the classroom : ➤ Notice/Agenda	Lecture and group discussion	20%
3	Teaching Points	➤ (ii)Minutes/ Questionnaire ➤ (iii)Office Order/Memos	Lecture and group discussion	20%
4	Teaching Points	➤ (iv)Job Application with C.V./Oral presentation in written form (Business situations only such as symposium, seminars, Conference, etc. only)	Lecture and group discussion	20%
5	Teaching Points	➤ (v) Individual Report ,Field work report for social worker	Lecture and group discussion	20%

Reference Books:

SR.NO.	BOOK NAME	AUTHOR NAME	PUBLICATIONS
1	English Online	J. Mohanraj et al. (O.L.)	
2	Essentials of Business Communication	Rajender Paul et al	Sultan Chand & Sons, NEW DELHI
3	The Oxford Guide to Writing and Speaking	John Seely	Oxford
4	A Foundation English Course for Undergraduates (Book-III)	Ed. Geetha Nagraj	Oxford
5	Written Communication in English	Sarah Freeman (O.L.)	
6	Developing Communication Skills (Mac)	Krishna Mohan , Meera Banerj	
7	Text: Wise & Otherwise: A Salute to Life	by sudha murty	east and west publication

FACULTY OF ARTS			
Syllabus			
Subject :	Bachelor of Social Work		
Course (Paper) No.	28	Name:	Human Resources Management
Course (Paper) Unique Code	Core	1601550101052000	
External Exam Time Duration	02:30 Hours		

Name of Program	Semester	Course Group	Credit	Internal Mark	External Mark	Practical Viva mark	Total marks
		Foundation/ Core/ Elective-1/ Elective-2/ Practical/ Project					
Bachelor of Social Work	05	Core	4	30	70	-	100

Course Objective:

- To get the knowledge and acquaintance regarding human factory in the Organization.
- To Understand the Crucial role of H.R.M. as the Unique Coordinator of manpower, machine & Money
- To understand the changing role of H.R.M. in the context of changing global scenario.

Course Contents:

UNIT	UNIT TITLE	DESCRIPTION	TEACHING METHOD	WEIGHTAGE OF PAPER
1	Introduction of HRM	➤ What is HRM ➤ Environment and HRM	Lecture And Group Discussion	20%
2	Human Resources Development	➤ Human Resources Planning Job Analysis and Job Design Recruitment and Selection Placement and Induction Training ➤ Development of Executives Performance Appraisal	Lecture And Group Discussion	20%

3	Compensation of Human Resource	➤ Job Evaluation ➤ Wages and Salary Administration ➤ Incentives Payment Systems ➤ Remuneration of Executives ➤ Fringe Benefits and Services	Lecture And Group Discussion	20%
4	Maintenance of Human Resource	➤ Promotion ➤ Transfer and Separations ➤ Labour Welfare ➤ Health and Safety	Lecture And Group Discussion	20%
5	Human Relation Future and HRM	➤ Group and Group Dynamics ➤ Motivation ➤ Leadership ➤ Communication ➤ Discipline ➤ New Trends and Challenges to HRM ➤ Globalization and HRM ➤ Quality and HRM ➤ Employee Morale ➤ Labour Problems	Lecture And Group Discussion	20%

Reference Books:

SR.NO.	BOOK NAME	AUTHOR NAME
1	Human Resources MGT. and Industrial Relation	Dr. J.B. Thakor & Associates
2	Personnel Management	C.B. Memoria
3	Dynamics of Ind. Relation	C.B. Memoria
4	HRD And Management	Biswan Nath Ghosh
5	Human Resources MGT	Subba Rao
6	Human Resources MGT	Chandra Prasanna
7	Human Resources MGT	John M. Ivancewith

FACULTY OF ARTS			
Syllabus			
Subject :	Bachelor of Social Work		
Course (Paper) No.	29	Name:	Rural Development
Course (Paper) Unique Code	Core	1601550101052100	
External Exam Time Duration	02:30 Hours		

Name of Program	Semester	Course Group	Credit	Internal Mark	External Mark	Practical Viva mark	Total marks
		Foundation/ Core/ Elective-1/ Elective-2/ Practical/ Project					
Bachelor of Social Work	05	Core	4	30	70	-	100

Course Objective:

- Sensitize trainees to the needs and problems of rural communication.
- Develop in them a critical understanding of the infrastructure and the scheme and programmes of rural development in India.

Course Contents:

UNIT	UNIT TITLE	DESCRIPTION	TEACHING METHOD	WEIGHTAGE OF PAPER
1	Introduction to rural society	➤ Meaning, characteristics, historical perspectives of Indian Villages. Analysis of Indian village physical, ecological, social economic and political structures.	Lecture And Group Discussion	20%
2	Problems of rural community	➤ Poverty and other related problems in the rural poverty and Basic issues related to rural poor. Migration, land alienation, Bond labor.	Lecture And Group Discussion	20%
3	Rural Development	➤ Sarvodaya and Bhudan movement and its concepts of Rural Development Government, Policies and Programmes for rural development.	Lecture And Group Discussion	20%

4	Panchayati raj	➤ original and development of Panchayati Raj Institutions. Panchayati Raj organization and function in Gujarat. About Legislation pertaining to Panchayati Raj.	Lecture And Group Discussion	20%
5	Micro and Macro level efforts for Rural development today.	➤ Types of social Economics Schemes: Implementation of Rural Development programmes Role of non-government organizations in rural development. Role of social Worker in Rural Development.	Lecture And Group Discussion	20%

Reference Books:

SR.NO.	BOOK NAME	AUTHOR NAME	PUBLICATIONS
1	Images of rural India in 20 th Century.	Bhall Alok and Burmeke P.(Eds.)	Sterlling publishers Pvt. Ltd. New Delhi, 1992
2	Dimensions of rural Development in India	Brahananda P.R. narayan B. K. and Kalappa A. (Eds) :	Himalaya publidhing house, Bombay (Mumbai) 1987
3	Panchayati Raj in India	Dayal R,	Metropolitan Book Co, Delhi, 1970
4	Rural sociology	Doshi, S.L. amd Jain P.C.	Rawat publications, Jaipur, 1999.
5	Rural development – Challenges of Opportunities	Krishnamurthy J.	Rawat publications Jaipur.
6	Employment through Rural Development	Mahajan V.S. (Ed)	Towards sustainabili Deep and deep publications. New Delhi, 1993
7	Encyclopedia of social Work in India vol- I,II,&III,	Ministry of welfare, Govt of India	New Delhi, 1986
8	Rural Development L Principles, Policies and Management	Singh K.	Sage publications, New Delhi, 1986
9	New Vista in rural Development – Strategies and Approaches	Samanta R.K.	B R publishing Corporation New Delhi, 2000
10	Agricultural Labourers – Ae they bonded	Shah G	Centre for social Studies , Surat,1978
11	Rural Empowerment : Through SHGs,NGOs and PRIS	Verma S.B. Pawar Y.T. (2005)	Deep and Deep publications Pvt.Ltd. New Delhi-27

FACULTY OF ARTS

Syllabus			
Subject :	Bachelor of Social Work		
Course (Paper) No.	30	Name:	Indian Economic Problems
Course (Paper) Unique Code	Core	1601550101052200	
External Exam Time Duration	02:30 Hours		

Name of Program	Semester	Course Group	Credit	Internal Mark	External Mark	Practical Viva mark	Total marks
		Foundation/ Core/ Elective-1/ Elective-2/ Practical/ Project					
Bachelor of Social Work	05	Core	4	30	70	-	100

Course Objective:

- To know under development economic
- To know different economical problems in India
- Relation of social work and economic

Course Contents:

UNIT	UNIT TITLE	DESCRIPTION	TEACHING METHOD	WEIGHTAGE OF PAPER
1	Indian economic problem	➤ Under development economy Definition, meaning of Under development economy Basic characteristics of Under development Evaluation of Indian economy as under developed economy ➤ Relation of social work and economic	Lecture And Group Discussion	20%
2	Population	➤ Demographic transition in India ➤ Recent demographic trends ➤ Age group Composition ➤ Set group Composition ➤ Literacy rate ➤ Density of Population	Lecture And Group Discussion	20%

		➤ Work force in Population ➤ Urbanization ➤ Cause of population explosion in India ➤ Population explosion and economic development - Population policy of Gov. of India		
3	Unemployment	➤ Definition, Meaning, Types of unemployment ➤ Its Causes Gov. measures to reduce it Impact of unemployment (social, economic) Human Resource Planning in India	Lecture And Group Discussion	20%
4	Inequality	➤ Definition & Meaning of regional & economical ➤ Causes & Effects ➤ Remedial Measurements	Lecture And Group Discussion	20%
5	Corruption	➤ Black money ➤ Law and Judiciary ➤ Political Intervention ➤ Eroding Ethics	Lecture And Group Discussion	20%

Reference Books:

SR.NO.	BOOK NAME	AUTHOR NAME	PUBLICATIONS
1	Advanced Economic Theory :	Mishra & Puri	
2	Development & Underdevelopment – The Political Economy of Global inequality :	Mitchell A Seligson & John T Passe Smith	
3	Indian Economy – Problems of Development & Planning	A.N.Agrawal	
4	India's Economic Reforms & Development :	A Vaidyanathan	
5	India Economy Towards the 21 st Century :	Surendra J. Patel	
6	Social Problems in India :	Ram Ahuja,	Ravat Publications

FACULTY OF ARTS				
Syllabus				
Subject :		Bachelor of Social Work		
Course (Paper) No.		31	Name:	Correctional Social Work
Course (Paper) Unique Code		Elective-1	1601550101052301	
External Exam Time Duration		02:30 Hours		

Name of Program	Semester	Course Group	Credit	Internal Mark	External Mark	Practical Viva mark	Total marks
		Foundation/ Core/ Elective-1/ Elective-2/ Practical/ Project					
Bachelor of Social Work	05	Elective-1	4	30	70	-	100

Course Objective:

- To equip the students with the knowledge of advanced theoretical information on causes of juvenile delinquency.
- It will prepare the students to enrich and sharpen methods of intervention and practice skills.

Course Contents:

UNIT	UNIT TITLE	DESCRIPTION	TEACHING METHOD	WEIGHTAGE OF PAPER
1	Juvenile delinquency	➤ Juvenile delinquency concept, definition, history characteristics, and classification. ➤ Early theories of child crime and sociological and psychological theories, contributing factors.	Lecture, Assignment and Group discussion	20%
2	Correctional legislation	➤ Correctional legislation, juvenile system-role of juvenile court, police and probation, parole, and probation officer. ➤ Treatment methods: rehabilitation plans and programme.	Lecture Assignment Case study and Self study	20%
3	Social Defense	➤ Objectives & Functions of Social Defense ➤ Institutional Services - Policy & Planning of Correctional Services	Lecture Assignment and Self study	20%

4	Preventive programs	➤ Preventive programs, Community based Corrections. ➤ Application of social work practice in improving services of correctional institution.	Lecture Assignment Self study and group work	20%
5	Role of volunteers	➤ Role of Volunteers in correctional social work services. ➤ Crisis in corrections and evaluations.	Self study, Group work, Presentation, Debate, Role play	20%

Reference Books:

SR.NO.	BOOK NAME	AUTHOR NAME	PUBLICATIONS
1	Bharat me samajil suraksha	Sanjay Tiwari and kashiramsinh patel 2006	omega publications, new delhi
2	Social work,	Tejaskar Pandey and Ojaskar pandey,2006	Bharat book Centre, Lacknow
3	A time for courage. In American Correctional Association. The state of corrections: 1996 proceedings. ACA Annual Conference. Lanham, MD: ACA, 19-24.	Alexander, E. (1997)	
4	Policies for correctional professionals and agencies: ACA	American Correctional Association. (1997).	
5	Offender groups and correctional services in Canada. In J. Turner and F. Turner, Canadian Social Welfare, 3rd Ed. Scarborough, ON: Allyn & Bacon.	Evans, D. (1995).	
6	Correctional program implementation inventory, sixth dition. Saint John, New Brunswick, CA	Gendreau, P. and Andrews, D. (1996).	University of New Brunswick.
7	Effective correctional treatment. Toronto: Butterworth.	Gendreau, P. and Ross, R. (1980)	

8	Criminal and juvenile justice. In H.W. Johnson (Ed.), The social services: An introduction. Itasca, IL: Peacock, 199-222.	Johnson, H.W. (1995).	
9	Rehabilitation, recidivism, and realism: Evaluating violence reduction programs in prison. Prison Journal 78 (4), 390-404.	Matthews, R. and Pitts, J. (1998).	
10	Correctional counseling and rehabilitation (3rd ed.), Cincinnati, OH: Anderson	Van Voorhis, P., Braswell, M. and Lester, D. (1999).	
11	Child protection and juvenile justice system for juvenile in conflict with law.	ADENWALLA, Maharukh:	(Childline India Foundation, Mumbai, 2006) (NHRC)
12	Children in India and their rights.	BHAKHRY, Savita	(National Human Rights Commission, New Delhi, 2006) (NHRC)
13	Delinquency, development, and social policy.	BRANDT, David:	(Yale University Press, London, 2006)
14	CHILD CARE AND PROTECTION: Legislation and role of NSS workers, paper presented at a Seminar on Child Care and Protection under law.		(NSS Unit of the Faculty of Law, Delhi, 1981)
15	<i>Nonviolent Struggle and Social Defence</i> ed. Shelley Anderson and Janet Larmore. London: War Resisters' International, 1991.	Brian Martin et al. 1991	
16	<i>Civil Resistance and Power Politics: The Questions</i> . Paper presented to the "Conference on Civil Resistance & Power Politics",	Adam Roberts, 2007	St. Antony's College, Oxford, 15-18 March 2007.

FACULTY OF ARTS			
Syllabus			
Subject :	Bachelor of Social Work		
Course (Paper) No.	32	Name:	Social Movement And Social Development
Course (Paper) Unique Code	Elective-1	1601550101052302	
External Exam Time Duration	02:30 Hours		

Name of Program	Semester	Course Group	Credit	Internal Mark	External Mark	Practical Viva mark	Total marks
		Foundation/ Core/ Elective-1/ Elective-2/ Practical/ Project					
Bachelor of Social Work	05	Elective-1	4	30	70	-	100

Course Objective:

- To develop a meaningful understanding about past & present social movements
- To equip students to examine social realities from different perspectives
- To familiarize with the contemporary discourse on social movements & social development

Course Contents:

UNIT	UNIT TITLE	DESCRIPTION	TEACHING METHOD	WEIGHTAGE OF PAPER
1	Social Movements	➤ Concept & Types of movements	Lecture And Group Discussion	20%
2	Social movements in India & Gujarat	➤ Peasant movement- Tribal movement Dalit movements- Backward class/ caste movement	Lecture And Group Discussion	20%

3	Women's movement	➤ Industrial working class movement, student's movements, Middle class movements, Human Rights & Environmental movements, social movements in the context of Globalization	Lecture And Group Discussion	20%
4	Social Development	➤ Social Development meaning. Indicators of social Development, Social work & social Development Social policy & social Development	Lecture And Group Discussion	20%
5	Social Capital & social Development	➤ Problems of social Development in India model of social Development: concept, problem and challenges Development statistics.	Lecture And Group Discussion	20%

Reference Books:

SR.NO.	BOOK NAME	AUTHOR NAME	PUBLICATIONS
1	Social Development-Challenges faced in an Unequal and Plural Society	M.S. Gore	
2	Social Development in an Indian sub Continent	H.Y. Siddiqu	
3	Social Development in Rural India	S.K. Pant & Janaf Pandey	
4	Investigating social Capital –Comparative Perspective on civil society, Participation and Governance		sanjeev Prakash
5	Social Movement in India- A Review of Literature	Ghanashyam	
6	Nation, Civil society and social Movements- Essay on Political Sociology :	T.K. Oommen	

FACULTY OF ARTS			
Syllabus			
Subject :	Bachelor of Social Work		
Course (Paper) No.	33	Name:	Field Work (GO, NGO and Industry Sector)
Course (Paper) Unique Code	Practical	1601550101052400	
External Exam Time Duration			

Name of Program	Semester	Course Group	Credit	Internal Mark	External Mark	Practical Viva mark	Total marks
		Foundation/ Core/ Elective-1/ Elective-2/ Practical/ Project					
Bachelor of Social Work	05	Practical	4	-	-	100	100

Course Contents:

UNIT	UNIT TITLE	DESCRIPTION	WEIGHTAGE OF PAPER
1	Field Work (GO, NGO, Co.-Op. and Industry SECTOR) 2 Days in Week	➤ To Know About Various Go And Ngo. ➤ To Understand The Structure And Function of Agency GO & NGOs, Urban Development Agency, D.R.D. A (District Rural Development Agency), Hospital, Municipal Corporation, Nagar Palika, And Various Departments Of Government Which Are Related To Social Betterment) ➤ To Get Information About Go's And Ngo's Working System ➤ To Know About Various Projects Of NGOs ➤ To Know H.R. Functions, Labour Welfare Services and Labour Laws etc. ➤ Use Various Methods Of Social Work	